

Student Pick-Up Procedure - High School and Middle School Students

Purpose: The purpose of the pick-up procedure is to enhance the safety of students exiting the building and to provide for an orderly, efficient flow of traffic from school grounds.

Upon entering the parking lot from Middlebelt Road, parents who are picking up high school students should go immediately to the left (north) and parents who are picking up middle school students should go to the right (south). Parents who are picking up both high school and middle school students are advised to go to their left (north) upon entering the parking lot.

General Guidelines: Operational time: 2:30 until 3:45 p.m.

1. Park your vehicle and let your student walk to where you are parked.
2. **Do not enter or exit the middle lane where the buses load students.**
3. High school traffic flows to the left (counter-clockwise) out of the parking lot.
4. Middle school traffic flows to the right (clockwise) out of the parking lot.
5. **PLEASE DO NOT PARK, STOP, STAND OR WAIT FOR YOUR STUDENT IN THE LANES!!! THIS OBSTRUCTS TRAFFIC AND BACKS UP TRAFFIC ONTO MIDDLEBELT.**
6. Vehicle traffic in front of the high school is prohibited.
7. Obey all directives of staff directing traffic.

Remember that school grounds are tobacco free zones. Please be patient, considerate of others and drive slowly. We thank you for your cooperation!!